



# London Karate-dō Shōtō Association

## Standardised Events Registration Form (SERF)



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Please write in block capitals and in black ink

**ALL sections must be filled in (delete \* areas as appropriate) – incomplete forms may be rejected**

### APPLICANT'S DETAILS [NB: if this section is incomplete, your application may be rejected completely]

FULL Name of Applicant:

DoB:

Postal address:

  

Tel:

E-mail address:

Mobile:

Next of kin (in case of emergency):

Postal address:

  

Tel:

Relationship to applicant:

Mobile:

### MARTIAL ARTS DETAILS [NB: if this section is incomplete, you may participate socially but not train]

Name of Main Organisation/Society:

Name of Club:

Main discipline (e.g. judō, karate):

Grade:

Licence/Insurance status:

I have a licence/I need a temporary budō licence for the event\*

Licensing Body:

Licence No.

Licence Expiry Date:

Details of health/medical problems:



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### EVENT DETAILS

[NB: if this section is incomplete, you may not be permitted to grade]

Name of Event:

Type of Event (e.g. course/grading)

Date(s) of Event:

Location of Event:

Grading details:

*If Dan grades are being attempted, you need to be recommended by a senior karateka. If you should be unsuccessful in achieving the Dan grade promotion, the proposer may be downgraded too*

I do NOT wish to attempt a grading at this event .....

I would like to attempt a grading at this event .....

Please specify Type of grading being attempted: Dan/Kyu/Sen\*

Grade being attempted: \_\_\_\_\_

Date of last grading: \_\_\_\_\_

Proposer's name: \_\_\_\_\_

Proposer's signature: \_\_\_\_\_

Proposer's rank: \_\_\_\_\_

### PERSONAL NEEDS & REQUESTS

**Dietary arrangements and requests:**

*If this section is left incomplete, organisers will, by default, provide any choice of meal/diet available.*

*Lunches are not provided routinely at events (although some organisers may do so at their discretion). You are therefore strongly advised to do the following:*

- Bring packed lunch with you.
- Bring a bottle of water for training sessions.

**NB:** In residential events, only breakfasts/event dinner are provided

**Please choose one:** I wish to attend the event dinner .....

I do not wish to attend the event dinner ....

**Dietary needs:** Any / Vegetarian / Halal / Kosher / Other\*

If other, please state: \_\_\_\_\_

**If your dietary needs cannot be met, what would you prefer to do:**

I am happy to accept the following alternatives (tick the boxes):

Any/Vegetarian/Halal/Kosher/Other\* .....

If other, please state: \_\_\_\_\_

I would prefer to pay extra for meals (e.g. external catering), where possible, rather than alter my dietary choices.....

I would prefer to make my own dietary/meal arrangements .....

**Special needs & health issues:**

**Do you have any special needs or health issues?** Yes/No\*

**If yes, please provide details:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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### Travel arrangements and requests

(please tick one box and fill in the additional details, where required):

*If this section is left incomplete, you may be expected to make your own travel arrangements (without any assistance, e.g. pick ups etc.).*

*Please note that pick-ups/drop-offs are at the discretion of the event organiser. You are strongly advised to check the time range in which these are being offered before booking your flight.*

*If you are flying with the club, it is your responsibility to ensure that you have the necessary visas and travel documentation for the trip.*

**I wish to make my own travel arrangements.....**

**I wish to request a pick up from/drop off to the airport .....**

Outward flight Airport name: \_\_\_\_\_

Flight no. (in full): \_\_\_\_\_

Flight arrival time: \_\_\_\_\_

Pick-up time needed: \_\_\_\_\_

Return flight Airport name: \_\_\_\_\_

Flight no. (in full): \_\_\_\_\_

Flight departure time: \_\_\_\_\_

Drop-off time needed: \_\_\_\_\_

**I wish to travel with the London Karate-dō Shōtō Association.....**

Passport Name: \_\_\_\_\_

Passport number/expiry: \_\_\_\_\_

Nationality: \_\_\_\_\_

### Accommodation arrangements and requests (residential events only):

*If this section is left incomplete, organisers will, by default, provide any type of room available.*

*Accommodation is allocated on a 1st come, 1st served basis. So apply early if you have a specific request!*

**No. of nights:**  **Date/Time of arrival:** \_\_\_\_\_

**Accommodation:** Single / double / twin / triplet / family room

**If your choice of room is not available, what would you prefer to do:**

I am happy to accept any alternative type of room provided .....

I would prefer to pay extra for accommodation (e.g. at another venue), where possible, rather than change my choice of room ...

I would prefer to make my own accommodation arrangements ....

### **Partners and guests:**

*NB: Each guest is required to fill in a separate SERF form of their own, whether or not they are training.*

*Participants are responsible for each guest that they bring to the event.*

**Are you intending to bring any guest(s)?** Yes/No\*

(Please note that there may be restrictions on the number of guests that can be accommodated. Please check with the organisers)

**If yes, please provide Name/age/requirements:**

Name	DoB	Training or non-training?

### **Children:**

*NB: Each child is required to fill in a separate SERF form of their own, whether or not they are training.*

*Every child is the responsibility of the parent/guardian at all times during the event.*

**Are you intending to bring other children?** Yes/No\*

(Please note that there may/may not be crèche facilities at the event. Please check with the organisers)

**If yes, please provide Name/age/requirements:**

Name	DoB	Crèche facility needed?



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### MISCELLANEOUS ISSUES

#### Kobudo training

Please indicate whether you are able to bring any of the following:

Wooden items

1. Bo .....No/Yes\* (Quantity: \_\_\_\_\_)
2. Jo .....No/Yes\* (Quantity: \_\_\_\_\_)
3. Kali sticks .....No/Yes\* (Quantity: \_\_\_\_\_)
4. Tanto.....No/Yes\* (Quantity: \_\_\_\_\_)
5. Bokken.....No/Yes\* (Quantity: \_\_\_\_\_)
6. Bokuto .....No/Yes\* (Quantity: \_\_\_\_\_)

Metal items

7. Tanto.....No/Yes\* (Quantity: \_\_\_\_\_)
8. Wakizashi .....No/Yes\* (Quantity: \_\_\_\_\_)
9. Katana .....No/Yes\* (Quantity: \_\_\_\_\_)
10. Nodachi.....No/Yes\* (Quantity: \_\_\_\_\_)

#### Helping with the preparation, co-ordination and running of the event

*True to the spirit of Shotokai Karate-do, events are communal activities where everybody comes together, shares with one another and supports each other – like ‘one big family’. We therefore ask everyone to help out in whatever way they can...making the event a truly personal and memorable event.*

*The role that each person plays is ultimately left to the discretion of the senior instructors & event organisers. However, they will always try to take into consideration the individual's requests too. That is the purpose of filling in this section.*

#### Please choose one:

I would prefer not to assist with the running of the event .....

I would be interested in helping with the running of the event .....

State role(s)/area(s) you would prefer to assist with:

1. Photography/video ...
2. Accommodation.....
3. Equipment care.....
4. Time keeping.....
5. Sensei care .....
6. Registration.....
7. Dojo care.....
8. Childcare.....
9. Catering.....
10. Translation team ..... 
  - What language(s) can you speak?  
\_\_\_\_\_
  - [state skill level (1=basic, 2=advanced, 3=native)]
11. First Aid ..... 
  - Are you a certified First Aider? Yes/No\*
  - What kind of first aid? \_\_\_\_\_
12. Travel ..... 
  - Do you have a driving licence? Yes/No\*
  - What can you drive? \_\_\_\_\_
13. Other \_\_\_\_\_

#### Additional comments/requests:



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### STANDARD RULES REGARDING EVENTS

#### Insurance/Licence & Finance

- All participants must have a valid licence & insurance which must be shown at registration prior to participation in the event.
- London Karate-dō Shōtō Association cannot accept responsibility for any loss, theft or damage of personal items. It is the practitioner's own responsibility to look after their own belongings.
- A temporary budō licence/insurance may be issued but is only valid for a single event/course and costs £5.
- All cheques should be made payable to "London Karate-dō Shōtō Association" or "LKDSA".

#### Dress code:

All guests/participants are requested to respect the dress code that we adhere to during keiko.

#### GENERAL TRAINING

- Everyone
  - Please make yourself presentable for each practice (clean/tidy keiko gi or hakama ± tabi/zori)
  - No outdoor shoes are permitted in the dōjō. Zori, clean tabi or bare feet are the only options.
  - No hats; No jewellery, including rings; No external piercing. Headscarves/headgear may be worn for religious/medical purposes.
  - No watches or bracelets (except medic-bracelets).
  - Good hygiene is essential.
- Gender specific:
  - Ladies/girls are expected to wear a t-shirt under the keiko gi
  - Chest and groin guards are permissible and, indeed, recommended

#### OUTDOOR TRAINING

- Tabi or training shoes may or may not\* be permitted if the ground is rough or unusual.
- Fleece or warm clothing may or may not\* be permitted if it is cold outside.
- Waterproof clothing may or may not\* be permitted if it is wet outside.

\* The clothing that is permitted for outdoor training is dependent on what form of training is being undertaken and what the instructor(s) wish to achieve through that form of training. It is best to check with the senior instructor before attending such a session.

### DECLARATION

I solemnly declare that the details I have given are true and correct at the date of the signature below. I promise to participate in the above event with honour and integrity and will not do anything that may bring shame or disrepute to me, my co-participants, my teachers or my club. I acknowledge that I am held responsible for the conduct of any partners or guests that I bring to this event.

I acknowledge and accept that any fees/deposits paid with regards to this event are non-refundable. I further recognise that it is my responsibility to be appropriately licensed and insured at the time of my involvement at this event. For international/overseas events, I also recognise that passport/visa arrangements are my own responsibility. In addition, I accept that if any part of this form is incomplete...the organisers are at their discretion to either reject my application or make any alternative provisions they deem necessary to complete the event organisation/administration.

I accept that (by taking part in this event) it may be necessary for the senior coach (or an appropriate delegated person) to obtain multimedia material for the club's publications or media needs. I freely give my consent to partaking if such needs should arise. I acknowledge that no photographic, video or other media material of the event training content may be obtained by me without the prior written permission of the senior coach of LKDSA.

Finally, I accept the above rules regarding events & agree to respect any decisions (in relation to the conduct of this event or myself) taken by either the senior coach of London Karate-dō Shōtō Association (LKDSA) or any other person that the senior coach may delegate authority to, before/during/after this event, as final. In respect of examinations/grading, I accept the decision of the Chief Examiner as final and recognise that no facility or system exists for appeals against such decisions.

**Signature of applicant**

(or parent if applicant is < 18 years of age):

**Date of signature:**

#### OFFICE USE ONLY

[For further details/assistance, please contact [events@londonkarate.org.uk](mailto:events@londonkarate.org.uk)]

Grading Fee..... <input type="checkbox"/>	Amount: _____	Date received _____	<b>Application accepted/rejected*</b> _____ Notes:
Event Fee..... <input type="checkbox"/>	Amount: _____	Date received _____	
Travel Fee ..... <input type="checkbox"/>	Amount: _____	Date received _____	